

Collier County Public Schools

5775 Osceola Trail
 Naples, Florida 34109
 (239) 377-0335; www.collier.k12.fl.us

Non-Instructional Application**CONTACT INFORMATION**Last Name: **Lichter**First Name: **Nick**

Middle Initial:

Present Address: **8369 Rimini Way**City: **Naples** State: **FL**Country: **US**Postal Code: **34114**Home Phone: **2397844237**

School/Business Phone:

Address Valid Until:

E-mail Address: **nicklichter@comcast.net**

Alternate Contact:

Name: **Kelly Lichter**Address: **8369 Rimini Way**Phone: **239253599**E-mail Address: **lichteke@collier.k12.fl.us****EMPLOYMENT PREFERENCE(S)**

Indicate up to three (3) positions for which you are interested:

1) **DATA ENTRY CLERK**2) **GENERAL ASSISTANT**

3)

PROFESSIONAL INFORMATIONDate available for employment: **07/31/2008**Are you currently employed? **No**

If Yes, how much notice must you give your present employer?

Are you a current substitute? **No**

Are there members of your family that are employed by the District School Board of Collier County?

YesIf YES, please provide the relative's name and relationship: **Mrs. Kelly Lichter, spouse**Are you over the age of 18 years? (*If not, employment is subject to verification that you are of minimum legal age.*)**Yes****PERSONAL INFORMATION**Are you lawfully permitted to work in the United States? (*proof of citizenship or immigration status will be required upon employment.*) **Yes**

If not, indicate your work status:

Are you a current/former employee of Collier County Public Schools? **No**

Details (dates/location(s) etc):

Languages

Proficient in languages other than English?

 Yes No

Languages You Speak Fluently / Proficient in:

- American Sign Language**
- Creole (Spoken)**
- French (Spoken)**
- Hebrew (Spoken)**
- Japanese (Spoken)**
- Other Spoken (list below)**
- Russian (Spoken)**

- Chinese (Spoken)**
- English (Spoken)**
- German (Spoken)**
- Italian (Spoken)**
- Lao (Spoken)**
- Portuguese (Spoken)**
- Spanish (Spoken)**

Thai (Spoken)

Languages You Read Fluently / Proficient in:

- Chinese (Read)**
- English (Read)**
- German (Read)**
- Italian (Read)**
- Lao (Read)**
- Portuguese (Read)**
- Spanish (Read)**
- Vietnamese (Read)**

Vietnamese (Spoken)

- Creole (Read)**
- French (Read)**
- Hebrew (Read)**
- Japanese (Read)**
- Other Read (list below)**
- Russian (Read)**
- Thai (Read)**

Languages You Write Fluently / Proficient in:

- Chinese (Written)**
- English (Written)**
- German (Written)**
- Italian (Written)**
- Lao (Written)**
- Portuguese (Written)**
- Spanish (Written)**
- Vietnamese (Written)**

- Creole (Written)**
- French (Written)**
- Hebrew (Written)**
- Japanese (Written)**
- Other Written (list below)**
- Russian (Written)**
- Thai (Written)**

If 'Other' was selected in any section above, please list all details (languages, proficiency,etc):

EDUCATIONDo you have a high school diploma or GED equivalent? **Yes**

If No, indicate highest grade completed:

Business/Trade School(s) Attended (please include dates, location and graduation date): **Community Association Management Pre-licensure education.**Undergraduate G.P.A.: **3.0**

Dates From / To	Degree	Degree Date	College / University	Major	Minor
08/2008 - 07/2009	Associates	07/2009	EDISON COMMUNITY COLLEGE	BUSINESS ADMINISTRATION	
09/1991 - 05/1993	Certified	05/1993	*OTHER ORU - World Harvest Bible College	* NOT LISTED	

What job-related qualifications and skills do you have for the position(s) for which you are applying?

Proactive building and office systems developer. Accomplished problem-solver. Proficient computer software operator and troubleshooter. Fluent in Spanish as a second language. Strong oral and written communication skills. Disaster preparedness and planning.

List the various types of job-related equipment that you have experience operating:

MICROSOFT OFFICE SUITE - operator (Word, Excel, Publisher, Outlook and PowerPoint, PITNEY BOWES - Digital Mailing Station, IKON - multifunction printer/copier/facsimile/email/scanner, CORBY - security access keys and cards.

List any occupational licenses you hold, such as a Commercial Driver's License:

Florida Community Association Manager (CAM)

WORK EXPERIENCE**General Experience**Do you have any work experience? **Yes**

Dates From / To	Company	City &	Title	Supervisor	Phone	Reason for Leaving

		State			Number	
09/2007 - 06/2008	CAM Consulting Services	Naples, FL	President	Nick Lichter (self)	2397844237 Email Address:	Self employed, venture suspended due to slow economy.
08/2006 - 08/2007	Chalet of San Marco Condominium	Marco Island, FL	Manager	Mary DeMarco	2393948660 Email Address:	Position eliminated
08/2005 - 08/2006	Sea Winds of Marco Condominium	Marco Island, FL	Manager	Ed Minasian	2396420058 Email Address:	Improved employment opportunity and increased salary.
04/2002 - 08/2005	Monterrey Condominium	Marco Island, FL	Assistant Manager	Derek Beebe	2396426809 Email Address:	Improved employment opportunity and increased salary.

PROFESSIONAL REFERENCES

Name: **Steve Stefanides** Title: **Association Vice - President**

School / University / Company:

Address: 1103 S. Collier Blvd. Marco Island, FL 34145

Work Phone: 2396427695

Home Phone:

E-mail Address:

Name: Derek Beebe Title: Manager

School / University / Company: Monterrey Condominium

Address: 980 Cape Marco Dr. Marco Island, FL 34145

Work Phone: 2396426809

Home Phrases

E-mail Address:

Name: **Shari Fairchild** Title: **Manager**

School / University / Company: Tampico Condominium

Address: 930 Cape Marco Dr. Marco Island, FL 34145

Work Phone: 3393890302

Home Phone:

E-mail Address:

Name: Joe Cupping Title: President

School / University / Company: Cunning and Associates

Address: 501 Andover Rd. Wilmington, DE 19803

Address: 607 Andover Rd

1100 - PI

E-mail Address:

E-mail Address:

AGREEMENT
I HEREBY CERTIFY that the statements contained in this Application for Employment and in any resume, arrest/criminal history information, or any other document submitted in connection with my application for employment are true, correct and complete. I further certify that any transcript, certificate, reference letter or other document submitted in connection with my Application for Employment is genuine and has not been altered in any way.

I ACKNOWLEDGE and understand that the Superintendent of Schools (and/or designee) WILL RELY ON the information provided by me in this application and other documents provided by me or at my direction in support of my application. I further understand and agree that, if employed, any false statements or misrepresentations, material misstatements, omissions, or incomplete information on this application, regardless of time of discovery, will be grounds for termination without any appeal or grievance.

I UNDERSTAND that if offered employment and I accept, I may be required to undergo a medical examination including a test for current illegal drug use. Any offer of employment will be conditioned on passing such test and on my furnishing satisfactory evidence of my eligibility to work in the United States. The School District reserves the right to reject any applicant due to the applicant's failure to disclose information on his/her criminal history or information which prevents or limits the School District reaching an informed conclusion on the applicant's background or criminal history. The burden is on the applicant to provide clear and sufficient information for the School District to reasonably evaluate the applicant's performance, employment, and criminal history.

I UNDERSTAND that no School District official or employee, other than the Superintendent of Schools, has any authority to enter into any employment agreement or make any oral assurance or promise regarding employment. Any employment offered to me will be "at-will" employment unless a specific written employment contract is provided and properly executed by

the parties or by the specific terms of a collective bargaining agreement. I understand and agree that this means that the employment relationship, unless otherwise provided in a duly executed written contract or collective bargaining agreement, can be terminated without cause at any time either by the School District or by me. I acknowledge that, as of the date of this application, I have not received any offers or promises of employment from the School District.

In connection with my application for employment, I authorize the release of information about my education, work experience, and fitness for employment by (a) schools I have attended; (b) my current and former employers; (c) employees and former employees of such employers; (d) references; (e) the Collier County School District; and, (f) any law enforcement or investigatory agencies. I hereby release all persons and organizations from liability for furnishing information pursuant to this authorization.

I ACKNOWLEDGE that this application will remain active only until (a) I am notified by the District that I am no longer being considered for employment or (b) one year from the application date, whichever occurs first. Once this application becomes inactive, I will have to reapply for any job with the School District in which I may be interested.

I UNDERSTAND, also, that I am required to abide by all policies, rules and regulations of the School District.

Type "YES" if you agree to the above: **YES** Application Date: **07/20/08**

DIVERSITY INFORMATIONName: **Nick Lichter**
[REDACTED]

Information on sex, race, and ethnic background is being collected for affirmative action research and compliance with Federal law. This information is not being sought for employment purposes and failure to complete this form will not affect your employment opportunities. This form will be maintained by the EEO only.

Date of Birth: **02/04/1968**Marital Status: **Married**Gender: **Male** Ethnicity: **WHITE****Department of Health, Education and Welfare Definition of Physically Handicapped.**

IF YOU HAVE A PROTECTED DISABILITY (as defined under the Americans with Disabilities Act [ADA]), the District School Board of Collier County is required to provide you with reasonable accommodations for these purposes: (a) to ensure you can apply for employment; and (b) to enable a qualified individual with a disability to perform essential job functions. If you believe such an accommodation is needed, please contact the Executive Director of Human Resources and indicate the type of accommodation. For certain types of accommodations to permit you to apply for employment (such as providing a reader or interpreter), we will need reasonable advance notice. By law, we are not permitted to ask you if you need an accommodation or have a protected disability.

How did you obtain employment information about the District School Board of Collier County? **Friend or Relative**Other Information (Name of Newspaper, Name of College/School, Other Referral Source, etc.): **Mrs. Kelly Licher**

CRIMINAL HISTORY

Name: Nick Lichter

Have you ever been convicted of an offense other than a traffic violation? (DUI, DWI and reckless driving convictions are NOT considered minor and must be reported.)	Yes
Have you ever been found guilty of a criminal offense?	Yes
Have you ever entered a nolo contendre or no contest plea?	No
Have you ever had a criminal record sealed?	No
Have you ever had a criminal record expunged?	No
Have you ever had adjudication withheld in a criminal offense?	Yes
Are there criminal charges currently pending against you?	No
Have you ever been imprisoned or jailed in a criminal proceeding?	Yes
Have you ever been placed on probation in a criminal proceeding?	Yes
Have you ever failed to appear in court or forfeited bond in a criminal proceeding?	No
If you responded "yes" to any of questions 1 through 10 above, was the criminal offense a felony?	Yes
Have you ever had a teaching certificate or professional license revoked?	No
Have you ever had a teaching certificate or professional license suspended?	No
Have you ever had sanctions placed on your teaching certificate or professional license for any reason?	No
Have you ever been denied a teaching certificate or professional license anywhere?	No
Is disciplinary action currently pending anywhere against your certificate or professional license?	No
Has disciplinary action been taken against your teaching certificate or professional license?	No

Explanation to YES answers: The legal issue I faced while in my twenties occurred more than ten years ago. The man I was then is certainly and demonstrably not the man I am today. For an unarmed robbery, which occurred in January of 1998, I plead guilty. As a first-time offender, I was sentenced to 12 months in jail. I served 11 months and fulfilled my restitutions obligation to the state of Massachusetts, where the incident took place.

Charge: Unarmed Robbery

Date: 01/05/1998

Disposition: The legal issue I faced while in my twenties occurred more than ten years ago. The man I was then is certainly and demonstrably not the man I am today. For an unarmed robbery, which occurred in January of 1998, I plead guilty. As a first-time offender, I was sentenced to 12 months in jail. I served 11 months and fulfilled my restitutions obligation to the state of Massachusetts, where the incident took place.

Court & County/State: Hampden County, Massachusetts